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Emailed or sent to members: Monday, 13th January 2020

NOTICE OF 2020 ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of Croydon Chess Incorporated is scheduled to start at **7:30pm** on **Thursday, 30th January 2020** at the Croydon RSL, Civic Square, Croydon.

Copies of this agenda, related papers and nomination forms will be made available at the meeting from 30 minutes before the start. Many may also available for download from the club's website www.croydonchess.com.

AGENDA

Documents referred to in this agenda will be available at the meeting:

- *Minutes of 2019 Annual General Meeting**
- *2019 President's Report and Treasurer's Report*
- *Proposed 2020 Calendar of Activities**
- *Proposed 2020 Budget*
- *Committee nomination form*

** These documents are available on our website prior to the meeting*

1. Opening and Preliminary Business

- 1.1 Time
- 1.2 Opening remarks
- 1.3 Attendance
- 1.4 Minutes of previous Annual General Meeting

Motion: That the record of minutes of the previous Annual General Meeting, incorporating amendments made at this meeting (if any), be adopted.

2. 2019 Annual Reports

2.1 President's Report – Kyle Gibson

Motion: That the 2019 President's Report be adopted

2.2 Treasurer's Report – Pearl Yung

Motion: That the 2019 Treasurer's Report be adopted.

3. Proposed Calendar of Activities for 2020

3.1 Presentation of proposed 2020 Calendar – Ian Birchall

3.2 Questions and discussion

3.3 Amendments to proposed Calendar (if any)

3.4 Adoption of proposed Calendar

Motion: That the proposed 2020 Croydon Chess Calendar, incorporating amendments made at this meeting (if any), be adopted.

4. Proposed Budget for 2020

4.1 Presentation of 2020 Budget – Pearl Yung

4.2 Questions and discussion

4.3 Amendments to Proposed Budget (if any)

4.4 Adoption of Proposed Budget

Motion: That the proposed 2020 Croydon Chess Inc. Budget, incorporating amendments made at this meeting (if any), be adopted.

5. Motions On Notice

5.1 None

6. Election of 2020 Committee

- 6.1 President
- 6.2 Vice-President
- 6.3 Treasurer
- 6.4 Secretary – (also Registrar and Public Officer)
- 6.5 General Committee Members (number to be decided at meeting)

7. Assignment of Organisational and other positions*

- 7.1 Junior & Youth Program Director – organise coaching & tournaments
- 7.2 Senior Club Program Director – organise coaching & tournaments
- 7.3 Junior & Youth Coaches – volunteer, unpaid coaches
- 7.4 Senior Club Coaches – volunteer, unpaid coaches
- 7.5 Liaison Officer – liaise with community, government, media, sponsors
- 7.6 Library Manager – manage the acquisition & borrowing of chess resources
- 7.7 Website Manager – ensure website operation
- 7.8 Website Editor – update website content
- 7.9 Auditor
- 7.10 Other positions (e.g. Presentation Night organiser, Social Activities, Archives, Assistant Membership Registrar)

* While these are not official Committee positions, the Committee sees the need to allocate important duties to responsible people (members or non-members) with expertise, experience or interest in the particular area. If you wish to assist or gain experience in any of these areas please let the Secretary know.

8. General Business

- 8.1 Players failing to notify arbiter of a foreseeable absence from a round.
- 8.2 Authorised signatories for bank accounts.

9. Close of Meeting

- 9.1 Time